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November 30, 2012

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

*Cynthia A. Harding*

SUBJECT: **TERMINATION OF ALCOHOL AND OTHER DRUG PREVENTION  
SERVICES AGREEMENT WITH THE LOS ANGELES FREE CLINIC**

This is to inform you that on October 31, 2012, the Department of Public Health (DPH) received a letter from The Los Angeles Free Clinic (DBA: The Saban Free Clinic) dated October 15, 2012, requesting the termination of Agreement Number PH-002033 for Comprehensive Prevention Services (CPS), effective November 15, 2012.

Under the terms of the Agreement, as stated in Paragraph 1, TERM, "In any event, this Agreement may be canceled or terminated at any time by either party, with or without cause, upon the giving of at least thirty (30) calendar day advance written notice to the other."

The Los Angeles Free Clinic was one of six CPS contractors in Service Planning Area 4. To ensure that services are maintained in that region, DPH intends to identify a qualified provider who is either currently providing the services or has immediate capacity to implement substance abuse prevention services within or in close proximity to the affected target area. Upon selection, DPH will prepare a contract action to reallocate the funds from The Los Angeles Free Clinic to the qualified agency for the remainder of the contract term.

If you have any questions or need additional information, please let me know.

JEF:dhd

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors